



TEACHER PE 0.2

Olivet Christian College

Campbells Creek VIC 3451, Australia

Reports directly to the Principal

JOB DESCRIPTION

The quality of the teacher is the single-most important in-school factor influencing outcomes for students. Teachers at Olivet Christian College will:

We are looking to hire a dynamic, and self-disciplined Physical Education Teacher who has a good knowledge to train students in various sports and games by organizing events and competitions and to develop various innovative activities for exercise-based learning.

- Able to engage the students in Primary and Secondary classes.
- Needs to have strong speaking and listening skills to communicate and demonstrate activities.
- Must also instruct students about health, nutrition and physical development and guide them about the benefits of regular exercise.

Responsibilities

- Organize various sports and games, extra-curricular activities and challenges that promote physical activity among the students of all levels.
- Maintain students' records, monitoring quality of learning activities and writing student reports each term
- Prepare and motivate children to participate in School, Inter-School, competitions.
- Instruct students about health, nutrition, and physical development.
- Guide students to be aware of the benefits of regular exercise.
- Participate in staff meetings, continuing professional development programmes and any other school events.
- Dedicate himself/herself to the overall welfare of the students and growth
- Undertake other non-teaching supervisory duties eg yard duty.

Teacher Requirements

- VIT registered
- Prior experience in a similar field is preferable.
- Physical fitness and self-discipline.
- Excellent communication skills.
- Knowledge of many kinds of exercise and first aid training.
- Compassion and respect for all students.
- Ability to make appropriate decisions timely.
- Ability to inspire and motivate students towards health consciousness and physical development.

Ministry Specifications:

Pastoral Care of Students

- Exercise a particular pastoral responsibility for students in PE
- Work with the Principal and staff ensuring student well-being and safety are paramount
- Show sensitivity toward students experiencing personal, social, or self-management issues

- Employ appropriate behaviour management strategies to ensure a safe, orderly, and successful learning environment, addressing discipline issues promptly, fairly, and respectfully

Under the VIT guidelines there is a minimum standard required; 20 hours per year or 100 hours over 5 years.

All staff follow the VIT Code of Ethics and Code of Conduct at all times. A copy is available online at www.vit.vic.edu.au or a hardcopy is in the Information Manual in the Principal's office.

Please note:-

All Staff must wear the specific staff uniform.

Professional Engagement:

1. Support College-wide curriculum and professional development priorities
2. Maintain high quality, positive and effective working relationships with colleagues.
3. Demonstrate respect and professionalism in all interactions with students, staff, parents, and the community
4. Value opportunities to engage with the school community within and beyond the classroom.
5. Ensure that all areas of the relevant Professional Standards for Teachers are being undertaken on a consistent basis
6. Actively participate in and complete the College's Staff Development Review process each year
7. Analyse student progress and achievement for Semester Reporting.

Inherent Requirements of the Position Teaching Staff - General

1. Prolonged periods of standing
2. Voice projection
3. Some bending, crouching, and stretching
4. Standing tasks requiring twisting and turning
5. Ability to administer first aid
6. Occasional lifting and carrying
7. Able to work in an outdoor environment and differing weather conditions, including camps, excursions, yard duties, etc.

Occupational Health and Safety Responsibilities

1. Ensure, so far as is reasonably practicable, that activity areas under your control are without risk to health and safety of occupants
2. To have knowledge of, and comply with the College's OHS policies and procedures
3. To comply with all safe work practices, ensuring reasonable care of your own health and safety and that of other staff and students
4. Participate in relevant training and induction sessions
5. To report all incidents and/or potential hazards to the Business Manager

Administration / Duties

As part of your teaching role, you are expected to participate in a range of duties beyond classroom responsibilities. The College Calendar provides additional detailed information. These duties may include, but are not limited to:

1. Attendance at school meetings and staff devotions
2. Official functions within school time (assemblies, sports events)
3. Official functions outside of normal school hours e.g. Presentation night.

4. Professional Development days, end of year Staff Luncheon etc.

College expectations of you include:

1. Be familiar with, and supportive of, the College's policies regarding child safety
2. Adherence to College Policies and Procedures and support of the Olivet Christian College ethos
4. Upholding the College staff dress code
5. The ability to complete all tasks of planning, evaluation and record keeping accurately and appropriate records of student achievement.
6. Undertake yard and other supervision duties as required, and exercise responsibility for the welfare of students

Olivet Christian College has a zero-tolerance of child abuse. We have established a series of Policies, Procedures, and a Code of Conduct for all employees, volunteers, and contractors working with our students. This is aimed to protect children from abuse and embed a culture of child safety in the school environment.